

# IET Journals

## Contract of Appointment as Editor-in-Chief of *IET Communications*

### Term of Appointment

The term of appointment will be for three years (appointment to commence 1 March 2010), renewable for a further three years if the deliverables of the position have been met and both parties are agreeable to an extension. This contract will be formally reviewed on an annual basis.

The maximum term of office shall be two full terms.

### Remuneration

The IET will pay the Editor-in-Chief a fee of £2000 p.a. for the duration of their appointment, payable in two half-yearly instalments of £1000.

These payments will be made from transfered March and September. The first payment will be made in September 2010.

The IET will provide the Editor-in-Chief with a free electronic subscription to IET Communications via the IET Digital Library for the duration of their appointment.

### Editor-in-Chief Deliverables

The Editor-in-Chief undertakes to:

- work diligently with the journal's Managing Editor and Editorial Assistant in all relevant aspects of the production of the journal – including any amendments to the journal's scope; changes to the editorial board, etc.
- engage regularly with editorial office staff and editorial board to ensure maximum benefit is obtained
- action decisions on papers within one week of their becoming due
- commission, per year, at least one review paper from a prominent research group (at least three review papers by the end of the three-year term)
- commission, by the end of the three-year term, at least one special issue featuring the best papers from one emerging topic/world-leading conference.

In addition to the above, it is expected that the editor-in-chief will work energetically and liaise regularly with the editorial office in proposing further initiatives to improve the visibility, credibility and appeal of the journal within the academic community.

### Journal-specific targets

The Editor-in-Chief agrees to work towards achieving journal-specific targets (% acceptance rate, average time from submission to decision etc) to be discussed and agreed with the Managing Editor.

## IET Office Support

The editorial office undertakes to:

- action editor decisions within one working day or their being made
- produce and circulate a monthly journal performance report for management discussion
- provide full marketing support to any promotional initiatives

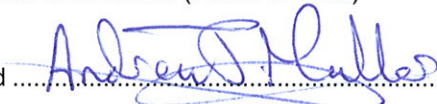
## Effect

This contract shall take effect immediately and will be formally reviewed on an annual basis.

## Termination

Should either party wish to terminate this agreement, they should give the other party no less than three months' notice in writing.

Signed .....  ..... Date January 27, 2010  
Prof. Han-Chieh Chao (Editor-in-Chief)

Signed .....  ..... Date JAN. 27, 2010  
Mr Andrew Muller (Managing Editor)

Signed .....  ..... Date 27/1/2010  
Mr Stuart Govan (Publisher)